

ATTORNEY POSITION ANNOUNCEMENT
ASSISTANT FEDERAL DEFENDER
RESEARCH AND WRITING UNIT

The Office of the Federal Defender, Eastern District of Missouri is now accepting applications for an attorney in its Research and Writing Unit located in the St. Louis office which may include travel to the Cape Girardeau, Missouri office. The Office of the Federal Defender operates under authority of the Criminal Justice Act to provide defense services in federal criminal cases and related matters in the federal courts.

We are seeking a licensed attorney in good standing with a state bar to provide advanced research and writing services to the federal defender litigation staff. Applicants must have demonstrated proficiency in legal research and commitment to representation of indigent persons, poverty law or other relevant experience. Excellent writing ability as well as the talent to understand and manage complex factual and legal issues are essential. Duties include staying abreast of the latest developments in case law and criminal procedure; disseminating this knowledge to the litigation staff; drafting motions, petitions, appellate briefs and legal memoranda in the federal courts; analyzing and researching records; client contact and correspondence. Advanced computer assisted research skills, knowledge of Word software, time management skills and word processing skills are essential.

This is a full-time position with federal salary and benefits based on qualifications and experience. Salary is on a scale equivalent to that of Assistant United States Attorneys. This position is subject to mandatory electronic transfer (direct deposit) participation for payment of net pay. This position is subject to funding and background check. This is an at will appointment and as such may be terminated at will or without cause by the Defender at any time.

To apply, a cover letter describing your experience, resume, three references and three writing samples must be received no later than **Wednesday, March 18, 2020** by electronic mail with the subject line **Assistant Federal Defender-RWS** to:

Margie_Kyle@fd.org

NO PHONE CALLS ACCEPTED
Only applicants selected for an interview will be contacted.

*The Office of the Federal Defender is an Equal Opportunity Employer
Women & Minorities are strongly encouraged to apply.*

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.